

CAN JOB LEADS

December 1 to 5, 2025



CAMROSE & CAMROSE COUNTY

FINANCE & RELATED

Payroll Clerk

Full-time in Camrose

- Must have a High School Diploma
- 1+ years of experience in payroll processing or administrative support
- Strong attention to detail, accuracy, and confidentiality
- Proficient in Microsoft Office Suite

Payroll Officer

Full-time in Camrose

- Payroll Compliance Practitioner (PCP) certification
- In good standing with the Canadian Payroll Association
- 2+ years of full-cycle payroll experience
- Strong proficiency in Microsoft Office

HEALTH & WELLNESS

Health Care Aide

Full-time and Part-time in Camrose

- Enrolled in the Alberta Health Care Aide (HCA) Directory
- Proof of Health Care Aide Certification of current enrolment in a Health Care Aide program
- Current First Aid and CPR Certification
- Proof of COVID-19 Vaccination

Licensed Practical Nurse

Full-time in Bashaw

- 2+ years in geriatric care
- Level C HCP CPR certification
- Medication Administration & Demonstrated Competency Course
- Current Registration with CLPNA
- Ability to pass physical and psychological testing during recruitment process

PLEASE APPLY VIA EMAIL AT ASHTON@RDCAN.CA

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CAMROSE & CAMROSE COUNTY

HEALTH & WELLNESS

Health Care Aide

Full-time and Part-time in Bashaw

- Health Care Aide Certification from a recognized educational institution
- Graduates from an accredited Health Care Aide educational program with provincially approved competencies
- Graduates of an Alberta or Canadian Nursing program having completed a minimum of 100 hours of clinical practicum
- Graduates from an international Registered Nursing Program
- Registration in the HCA Directory
- Provincial MAP training

OFFICE MANAGEMENT & ADMINISTRATIVE RELATED

Administrative Assistant III

Casual in Bashaw

- Administrative Assistant Certification
- Experience in administrative / accounting environment
- Advanced working knowledge of technology
- Able to utilize various kinds of office equipment

Assistant Manager

Full-time in Camrose

- High School Diploma or equivalent
- Post-Secondary Education, preferably in HR, administration or management, or related field
- 3+ years experience in a managerial role
- Knowledge of Microsoft Office applications and Internet
- Excellent English written and verbal communication skills
- Current First Aid and WHMIS certification

RETAIL, HOSPITALITY & FOOD/BEVERAGE

Housekeeper

Casual in Bashaw

- High School Diploma
- Demonstrates ability to read, comprehend and write English
- Valid Class 5 Driver's License and vehicle

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CAMROSE & CAMROSE COUNTY

RETAIL, HOSPITALITY & FOOD/BEVERAGE

Lodge Attendant

Part-time in Bashaw

- Background experience with housekeeping responsibilities
- Background experience with kitchen and dining room responsibilities
- Familiarity with the use of cleaning equipment and chemicals
- WHMIS training and Food Safety Certifications

DRAYTON VALLEY & BRAZEAU COUNTY

HEALTH & WELLNESS

Health Care Aide

Part-time Temporary in Drayton Valley

- Enrolled in the Alberta Health Care Aide (HCA) Directory
- Proof of Health Care Aide Certification of current enrolment in a Health Care Aide program
- Current First Aid and CPR Certification
- Proof of COVID-19 Vaccination

HUMAN SERVICES

Recreation and Activities Manager

Full-time in Drayton Valley

- Proof of COVID-19 Vaccination
- Successful completion of a certified Recreation Therapist program
- Successful completion of a post-secondary diploma in Activation, Gerontology, Kinesiology, Recreation or Rehabilitation from a recognized institution or relative professional equivalency
- Excellent interpersonal skills
- Strong oral and written communication skills
- Proficient computer skills
- Class 5 License with Clean Drivers Abstract
- Current CPR & First Aid, Safe Food Handler's and ProServe Certification
- Knowledge of retirement programming and community resources

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FORESTBERG & FLAGSTAFF COUNTY

RETAIL, HOSPITALITY & FOOD/BEVERAGE

Lodge Attendant

Part-time in Forestberg

- Background experience with housekeeping responsibilities
- Background experience with kitchen and dining room responsibilities
- Familiarity with the use of cleaning equipment and chemicals
- WHMIS training and Food Safety Certifications

LACOMBE & LACOMBE COUNTY

ARCHITECTURE

Jr. Architectural Technologist

Full-time in Blackfalds

- Architectural Technology diploma or equivalent
- Proficiency in Revit, SketchUp, and Microsoft Office
- Strong 3D rendering skills for presentations
- Knowledge of Alberta, British Columbia and National Building Code
- Effective verbal and written communication skills

HEAVY INDUSTRY, LABOR & RELATED

Precast Concrete Crew Member (Day Shift)

Full-time in Blackfalds

- Able to complete fit for duty testing during pre-employment assessment
- Valid Standard First Aid, Aerial Work Platform, and Fall Protection certification
- Valid Class 5 Driver's License
- Physically fit with the ability to perform physically demanding work for extended periods of time
- Comfortable working at heights with proper safety restraints
- Proficient English communication skills

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LACOMBE & LACOMBE COUNTY

HEAVY INDUSTRY, LABOR & RELATED

Precast Concrete Grouting & Patching Crew Member

Full-time in Blackfalds

- Able to complete fit for duty testing during pre-employment assessment
- Valid Standard First Aid, Aerial Work Platform, and Fall Protection Certifications
- Valid Class 5 license and reliable transportation
- Physically fit with the ability to perform physically demanding work for extended periods of time
- Have an eye for detail, color matching, and a creative mindset
- Ability to work at heights with proper safety restraints
- Proficient English communication skills

LLOYDMINSTER & VERMILION COUNTY

OILFIELD & GAS

Experienced Floorhands / Derrickhands

Full-time in Lloydminster

- 1+ years oilfield/gas industry experience
- Local to Lloydminster
- Valid Class 5 (non-GDL) Driver's License
- Valid H2S Alive and Standard First Aid Certifications
- Strong commitment to safety

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OLDS & MOUNTAIN VIEW COUNTY

HEAVY INDUSTRY, LABOR & RELATED

Swamper & Moving Assistant

Part-time in Olds

- Physically able to lift, carry, and move furniture and boxes up to 75 lbs
- Comfortable with physical/active work for extended periods of time
- Able to work flexible hours some evenings and weekends
- Strong teamwork and communication skills
- Attention to detail and care when handling client belongings
- Able to provide a clean Criminal Record Check

Driver

Part-time in Olds

- Must be 25 years old and above
- Valid Class 5 driver's license with a clear driver's abstract
- Prior driving, delivery, or moving experience is an asset
- Physically able to lift, carry, and move furniture and boxes up to 75 lbs
- Strong customer service and communication skills
- Able to work flexible hours, including some evenings and weekends
- Clear Criminal Record Check

HUMAN SERVICES

Recreation & Activities Manager

Full-time in Olds

- Proof of COVID-19 Vaccination
- Successful completion of a certified Recreation Therapist program
- Successful completion of a post-secondary diploma in one of the following areas of study: Activation, Gerontology, Kinesiology, Recreation or Rehabilitation from a recognized institution or relative professional equivalency
- Strong oral and written communication skills
- Proficient computer skills
- Class 5 License with proof of a Clean Drivers Abstract
- Current CPR & First Aid, Safe Food Handler's and Pro Serve Certification

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OLDS & MOUNTAIN VIEW COUNTY

OFFICE MANAGEMENT & ADMINISTRATIVE RELATED

General Manager

Full-time in Olds

- Proof of COVID-19 Vaccination
- Class 5 driver's license with clear driver's abstract
- Current CPR & First Aid, Safe Food Handler's and Pro Serve Certification
- 2+ years relevant experience in the seniors housing or hospitality industry is an asset
- Graduate of certificate/diploma or degree in Business, Hospitality, Nursing or Gerontology is an asset

RETAIL, HOSPITALITY & FOOD/BEVERAGE

Cook

Part-time in Olds

- Safe Food Handler's Certification
- Must have a high standard of hygiene and cleanliness
- Must be able to operate related equipment
- Proof of COVID-19 Vaccination

Food Service Supervisor

Full-time in Olds, Sundre and Didsbury

- 1+ Years of experience within a managerial role, preferable within the food industry
- Excellent interpersonal and communication skills
- Team and client focused
- Able to work a flexible weekly schedule

Commercial & Residential Cleaners

Full-time and Part-time in Olds and Area

- Valid Driver's License
- Reliable individual with exceptional customer service skills

Dining Room Server

Full-time and Part-time in Olds

- Proof of COVID-19 Vaccination
- Current Safe Food Handler's Certification
- Must be able to read and communicate effectively
- Must have a high standard of hygiene and cleanliness
- Must be able to operate related equipment

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PONOKA & PONOKA COUNTY

HEALTH & WELLNESS

Health Care Aide

Part-time in Ponoka

- Enrolled in the Alberta Health Care Aide (HCA) Directory
- Proof of Health Care Aide Certification of current enrolment in a Health Care Aide program
- Current First Aid and CPR Certification
- Proof of COVID-19 Vaccination

LPN Care Coordinator

Casual in Ponoka

- Current Licensed Practical Nurse in good standing with CLPNA
- Current First Aid and CPR certification
- Must be prepared to respond to emergency situations
- Strong leadership and supervisory skills in relation to residents and care staff

HEAVY INDUSTRY, LABOUR & RELATED

Machinist

Full-time in Ponoka

- 1+ years previous related experience
- Valid Class 3 Driver's License
- Valid Forklift Operator Certification
- Steel-toed safety boots

Countertop Installer

Full-time in Ponoka

- Valid Driver's License
- Mechanically inclined with the ability to handle hand or power tools, read blueprints or drawings, and conduct measurement
- 1+ years previous related experience
- Physically fit with the ability to handle up to 100lbs

Granite & Quartz Polisher

Full-time in Ponoka

- Valid Forklift Operator Certification
- 1+ years previous related experience
- Physically fit with the ability to handle heavy loads and stand for extended periods of time
- Valid Class 3 Driver's Licence

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PONOKA & PONOKA COUNTY

RETAIL, HOSPITALITY & FOOD/BEVERAGE

Dining Room Server

Full-time and Part-time in Ponoka

- Proof of COVID-19 Vaccination
- Current Safe Food Handler's Certification
- Must be able to read and communicate effectively
- Must have a high standard of hygiene and cleanliness
- Must be able to operate related equipment

RED DEER & RED DEER COUNTY

HEALTH & WELLNESS

Personal Care Aides

Various opportunities in Red Deer and area

- Previous experience within personal or health care aide related roles
- Completed First Aid & CPR Certification
- Ability to complete a criminal record check and vulnerable sector check
- Valid Health Care Aide Certification

OILFIELD & GAS

Experienced Derrickhands / Floorhands

Full-time in Red Deer

- 1+ years oilfield and gas industry experience
- Valid Class 5 (Non-GDL) Driver's License
- Valid H2S Alive and Standard First Aid Certifications
- Strong Commitment to safety

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RED DEER & RED DEER COUNTY

RETAIL, HOSPITALITY & FOOD/BEVERAGE

Food Service Supervisor

Full-time in Innisfail and Bowden

- 1+ years experience within a managerial role, preferably within the food industry
- Excellent interpersonal and communication skills
- Team and client focussed
- Able to work a flexible weekly schedule

WETASKIWIN & WETASKIWIN COUNTY

HEALTH & WELLNESS

LPN Care Coordinator

Part-time Temporary and Casual in Wetaskiwin

- Current Licensed Practical Nurse in good standing with CLPNA
- Current First Aid and CPR certification
- Strong verbal and written communication skills
- Must be prepared to respond to emergency situations
- Strong leadership skills

Health Care Aide

Full-time, Part-time Temporary, Part-time and Casual in Wetaskiwin

- Enrolled in the Alberta Health Care Aide (HCA) Directory
- Proof of Health Care Aide Certification of current enrolment in Health Care Aide Program
- Current First Aid and CPR Certification
- Proof of COVID -19 Vaccination

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WETASKIWIN & WETASKIWIN COUNTY

RETAIL, HOSPITALITY & FOOD/BEVERAGE

Barista

Full-time in Wetaskiwin

- Valid Class 5 Driver's licence
- Previous experience as a barista or in similar industries
- Able to handle cash and money transactions

Dining Room Server

Part-time in Wetaskiwin

- Proof of COVID-19 Vaccination
- Current Safe Food Handler's Certification
- Must be able to read and communicate effectively
- Must have a high standard of hygiene and cleanliness
- Must be able to operate related equipment

SOUTHERN ALBERTA

HEALTH & WELLNESS

Health Care Aide

Full-time, Part-time Temporary, Part-time and Casual in High River

- Enrolled in the Alberta Health Care Aide (HCA) Directory
- Proof of Health Care Aide Certification of current enrolment in Health Care Aide Program
- Current First Aid and CPR Certification
- Proof of COVID-19 Vaccination

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SOUTHERN ALBERTA

HEAVY INDUSTRY, LABOR & RELATED

Environmental Service Manager

Full-time in Lethbridge

- Proof of COVID-19 Vaccination
- Experience with maintenance related workplaces or jobs
- Strong skillset around painting, cleaning and repairing minor items around the home
- Class 5 driver's license with clear driver's abstract
- Current CPR & First Aid Certification

RETAIL, HOSPITALITY & FOOD/BEVERAGE

Commercial & Residential Cleaners

Full-time and Part time in Calgary, Airdrie, Okotoks, Cochrane and Foothills

- Valid class 5 driver's license
- Reliable individual with exceptional customer service skills

Housekeeper

Part-time Temporary in Lethbridge

- Proof of COVID-19 Vaccination
- Able to follow written and verbal instructions
- Able to read and communicate effectively
- Effective interpersonal relationship and conflict resolution skills
- Must have a high standard of hygiene and cleanliness
- Able to operate related equipment

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NORTHERN ALBERTA

HEAVY INDUSTRY, LABOUR & RELATED

Experienced Fluid Pumping Supervisors & Operators

Full-time in Grande Prairie

- Fluid pumping or nitrogen experience
- Valid Class 1 Driver's License with Clean Driver's Abstract
- -Valid H2S Alive and First Aid Certifications
- Ability to work a schedule of 15 days on and 6 days off
- 2+ years experience within supervisory roles for supervisory positions only

OILFIELD & GAS

Slickline Supervisors & Assistants

Full-time in Grande Prairie and Fox Creek

- Valid Class 4 Driver's License with Clean Driver's Abstract
- Valid H2S Alive and First Aid Certifications

Experienced Floorhands / Derrickhands

Full-time in Grande Prairie

- 1+ years oilfield/gas industry experience
- Local to Lloydminster
- Valid Class 5 (non-GDL) Driver's License
- Valid H2S Alive and Standard First Aid Certifications
- Strong commitment to safe

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