February 26 to March 1, 2024



CAMROSE & CAMROSE COUNTY

HEALTH & WELLNESS

Health Care Aide

Part-time and Part-time, Temporary in Camrose

- Enrolled in the Alberta Health Care Aide (HCA) Directory
- Proof of Health Care Aide Certification of current enrolment in a Health Care Aide program
- Current First Aid and CPR Certification
- Proof of COVID Vaccination

Licensed Practical Nurse

Full-time and Part-time in Camrose

- Proof of COVID Vaccination
- Current Registered Nurse License in good standing with Canadian Licensed Practical Nurse Association
- Graduated from an accredited School of Nursing (RN or LPN)
- Current First Aid and CPR Certification

February 26 to March 1, 2024

DRAYTON VALLEY & BRAZEAU COUNTY

HEALTH & WELLNESS

Health Care Aide

Part-time, Temporary in Drayton Valley

- Enrolled in the Alberta Health Care Aide (HCA) Directory
- Proof of Health Care Aide Certification of current enrolment in a Health Care Aide program
- Current First Aid and CPR Certification
- Proof of COVID Vaccination

Licensed Practical Nurse

Full-time and Casual in Drayton Valley

- Proof of COVID Vaccination
- Current Registered Nurse License in good standing with Canadian Licensed Practical Nurse Association
- Graduated from an accredited School of Nursing (RN or LPN)
- Current First Aid and CPR Certification

HEAVY INDUSTRY, LABOUR & RELATED

Class 1 Driver

Full-time in Drayton Valley

- Valid Class 1 Driver's License with clean Driver's Abstract
- Previous experience hauling equipment, loading and off-loading, as well as load securement

RETAIL, HOSPITALITY & FOOD/BEVERAGE

Cook

Full-time, Temporary and Casual in Drayton Valley

- Proof of COVID Vaccination
- Ability to read and follow written and verbal instruction
- High standard of hygiene and cleanliness
- Valid or ability to obtain Food Safe Certification

February 26 to March 1, 2024 DRAYTON VALLEY & BRAZEAU COUNTY

TRADES

Heavy Equipment Technician

Full-time, Seasonal in Drayton Valley

- Current Journeyman, 3rd Year or 4th Year Apprentice Heavy Equipment Technician certification
- Valid Class 5 driver's license with clean driver's abstract
- Valid H2S Alive and First Aid certifications
- Able to work in various working conditions ranging from outdoors in various weather conditions to indoors
- Ability to work on-call as required

Red Seal Journeyman Electrician

Full-time, Seasonal in Drayton Valley

- Current Red Seal Journeyman Electrician certification
- Valid Class 5 driver's license with clean driver's abstract
- Valid H2S Alive, Ground Disturbance Level 1, CSO and First Aid certifications
- Knowledge of relevant electrical safety codes
- Previous experience with various instrumentation sensors and transmitters

Journeyman Instrumentation Technician

Full-time, Seasonal in Drayton Valley

- Current Journeyman Instrumentation Technician certification
- Valid Class 5 driver's license with clean driver's abstract
- Valid H2S Alive, First Aid, OSSA Fall Protection, Aerial Work Platform, eGSO and CSTS certifications
- Able to work in various working conditions ranging from outdoors in various weather conditions to indoors

February 26 to March 1, 2024

DRUMHELLER & STARLAND COUNTY

EMERGENCY AND PROTECTIVE SERVICES

Security Guards

Full-time, Part-time and Casual/On-Call in Drumheller

- Valid Alberta Basic Security Training (ABST) License
- Acceptable criminal record and clean vulnerable sector check
- Valid First Aid and CPR Certification

HEAVY INDUSTRY, LABOUR & RELATED

Industrial Herbicide Applicators

Full-time, Seasonal in Drumheller

- Ability to work May 1, 2024 to August 30, 2024
- Able to start shifts between 5:00am and 6:00am and work 10-12 hour shifts with an unpredictable schedule
- Ability to work outdoors in all weather conditions
- Self-motivated and driven individual
- Proof of COVID vaccination (as requested in some of our client contracts)
- Valid driver's license and driver's abstract
- Valid H2S Alive and First Aid/CPR, Level C Certifications are considered an asset

LACOMBE & LACOMBE COUNTY

EMERGENCY AND PROTECTIVE SERVICES

Security Guards

Full-time/Nights, Part-time and On-Call/Casual in Lacombe and Blackfalds

- Valid Alberta Basic Security Training (ABST) License
- Day, night, and overnight shifts available for some positions
- Some positions require proof of COVID Vaccination
- Valid First Aid and CPR Certification

February 26 to March 1, 2024

LACOMBE & LACOMBE COUNTY

ENGINEERING

Junior Precast Detailer

Full-time in Blackfalds

- Diploma in Engineering Design and Drafting or equivalent
- Ability to work minimum 40 hours per week, Monday to Friday with some overtime and working the occasional Saturday
- Strong knowledge of Revit and AutoCAD Software
- Deadline-driven with a strong work ethic and attention to detail
- Ability to learn and retain new skills in a timely manger
- Ability to overcome challenges while working in a fast-paced environment

HUMAN SERVICES

Adult Residential Aides

Part-time and Casual (every other weekend) in Lacombe

- Valid and Clean Driver's License with the ability to use own vehicle depending on individual
- Ability to lift up to 45lbs
- Experience with mental and/or physical disabilities are an asset

Client Coordinator

Casual in Blackfalds

- 2+ years in a similar or related position
- Strong technological skills with proven experience and proficiency using Microsoft Office and Client Management Software
- Client-centric with a passion for ongoing learning
- Organized, efficient multitasker with excellent attention to detail
- Personable, engaged and empathetic

February 26 to March 1, 2024

LACOMBE & LACOMBE COUNTY

OFFICE, MANAGEMENT & ADMINISTRATIVE RELATED

Precast Detailing Coordinator

Full-time in Blackfalds

- Valid Class 5 driver's license and reliable transportation
- Ability to work minimum 40 hours per week, Monday to Friday with some overtime and working the occasional Saturday
- Computer proficiency with Microsoft Office (Outlook, Excel, PowerPoint)
- Ability to delegate and manage schedules along with deadlines for the department
- Attention to detail, organized and able to meet deadlines under pressure

OLDS & MOUNTAIN VIEW COUNTY

EMERGENCY AND PROTECTIVE SERVICES

Security Guards

Full-time and Part-time in Olds

- Valid Alberta Basic Security Training (ABST) License
- Reliable Transportation

HEALTH & WELLNESS

Health Care Aide

Full-time, Part-time and Casual in Olds

- Enrolled in the Alberta Health Care Aide (HCA) Directory
- Proof of Health Care Aide Certification of current enrolment in a Health Care Aide program
- Current First Aid and CPR Certification
- Proof of COVID Vaccination

Licensed Practical Nurse

Full-time and Casual in Olds

- Proof of COVID Vaccination
- Current Registered Nurse License in good standing with Canadian Licensed Practical Nurse Association
- Graduated from an accredited School of Nursing (RN or LPN)
- Current First Aid and CPR Certification

February 26 to March 1, 2024

OLDS & MOUNTAIN VIEW COUNTY

RETAIL, HOSPITALITY & FOOD/BEVERAGE

Commercial & Residential Cleaners

Full-time and Part-time in Olds and Area

- Valid Driver's License
- Reliable individual with exceptional customer service skills
- Training and work vehicle provided

Salesperson

Full-time in Olds

- Customer and goal-focussed individual
- Passionate about learning new technology and willing to explain to nontechnical customers
- Able to work in a fast-paced environment with a flexible schedule
- Knowledge with sales or RV and powersport equipment is considered an asset

TRADES

RV Technician

Full-time in Olds

- 1+ years of schooling within RV Technician
- Reliable vehicle
- Currently residing or willing to relocate to Olds
- Employer willing to pay for additional training required

PONOKA & PONOKA COUNTY

EMERGENCY AND PROTECTIVE SERVICES

Security Guards

Full-time and Part-time in Ponoka

- Valid Alberta Basic Security Training (ABST) License
- Acceptable criminal record and clean vulnerable sector check
- Day, night, overnight, and weekend shifts available or required for some positions
- Valid First Aid and CPR Certification

February 26 to March 1, 2024

PONOKA & PONOKA COUNTY

HEALTH & WELLNESS

Health Care Aide

Full-time and Part-time, Temporary in Ponoka

- Proof of COVID Vaccination
- Enrolled in the Alberta Health Care Aide (HCA) Directory
- Current First Aid and CPR Certification

Licensed Practical Nurse

Full-time, Full-time Temporary and Casual in Ponoka

- Proof of COVID Vaccination
- Current Registered Nurse License in good standing with Canadian Licensed Practical Nurse Association
- Graduated from an accredited School of Nursing (RN or LPN)
- Current First Aid and CPR Certification

HEAVY INDUSTRY, LABOUR & RELATED

Granite & Quartz Polisher

Full-time in Ponoka

- 1+ years previous related experience
- Physically fit with the ability to handle heavy loads and stand for extended periods of time
- Valid Class 3 Driver's License
- Valid Forklift Operator Certification

Countertop Installer

Full-time in Ponoka

- 1+ years previous related experience
- Physically fit with the ability to handle up to 100lbs
- Valid Driver's License
- Mechanically inclined with the ability to handle hand or power tools, read blueprints or drawings, and conduct measurement

Machinist

Full-time in Ponoka

- 1+ years previous related experience
- Valid Class 3 Driver's License
- Valid Forklift Operator Certification
- Steel-toed safety boots

February 26 to March 1, 2024

PONOKA & PONOKA COUNTY

RETAIL, HOSPITALITY & FOOD/BEVERAGE

Concierge

Part-time and Casual in Ponoka

- Proof of COVID Vaccination
- Basic knowledge and understanding of office procedures
- Effective oral and written communication skills
- Exceptional customer service and conflict resolution skills

TRADES

Journeyman Structural Welder

Full-time in Ponoka

- 3+ years experience with stairs and handrails
- CWB Certified & Journeyman Welding
 Ticket
- Ability to read and interpret drawings, sketches, procedures, and practices
- Knowledge of materials and strong understanding of metals
- Physically fit with ability to lift up to 50lbs
- Available to work overtime and occasional Saturday

Apprentice Shop Welders & Fabricators

Full-time in Ponoka

- 1+ years welding experience
- Ability to read and interpret drawings, sketches, procedures, and practices
- Knowledge of materials and strong understanding of metals
- Physically fit with ability to lift up to 50lbs
- Available to work away from home Monday to Friday and the occasional Saturday and overtime as needed

February 26 to March 1, 2024

RED DEER & RED DEER COUNTY

EMERGENCY AND PROTECTIVE SERVICES

Security Guards

Full-time, Part-time, and Casual in Red Deer, Innisfail, and Sylvan Lake

- Valid Alberta Basic Security Training (ABST) License
- Acceptable criminal record and clean vulnerable sector check
- Day, night, overnight, and weekend shifts available or required for some positions
- Valid First Aid and CPR Certification

FINANCIAL, LEGAL & INSURANCE

Financial Services Agent

Full-time and Part-time in Red Deer

- Motivated individual who wishes to control their time and income
- Ability to use technology such as Zoom for meetings
- Training provided by employer

HEAVY INDUSTRY, LABOUR & RELATED

Carpenters / Skilled Handymen

Full-time in Red Deer County

- Valid driver's license
- Ability to work Monday to Friday
- On-site training along with tools and transportation will be provided

HUMAN SERVICES

Adult and Relief Proprietors

Various opportunities in Red Deer

- Be available for 5+ days a month
- Completed High School Diploma or equivalency
- Valid Class 5 Driver's License with own vehicle (valid insurance and registration required)
- Acceptable Driver's Abstract, Police Information Check, and Child Intervention Check

February 26 to March 1, 2024

RED DEER & RED DEER COUNTY

HUMAN SERVICES

Adult Residential Aides

Part-time, Casual (every other weekend) and Temporary in Red Deer

- Valid and Clean Driver's License with the ability to use own vehicle depending on individual
- Ability to lift up to 45lbs
- Experience with mental and/or physical disabilities are an asset

Family Support Worker

Casual in Red Deer

- Completed high School Diploma or equivalent
- Acceptable Police Information Check and Child Intervention Check
- Hours may increase temporarily during
- school closures and summer months
- A vehicle and willingness to participate in community outings may be required

Adult Residential Supervisors

Full-time in Red Deer

- Completed 2-year Post-Secondary Diploma in Human Services
- 3+ years of experience in a related field and 1+ year experience in a supervisory position
- Valid Class 5 Driver's License and own vehicle with valid insurance & registration
- Acceptable Driver's Abstract, Police & Child Intervention Check
- Ability & willingness to drive the agency wheelchair van when required (training provided)

Independent Lifestyle Team Lead

Part-time in Red Deer

- Completed 2-year post-secondary diploma in Human Services or related field
- 3+ years experience in a related field
- 1+ years experience in a supervisory role
- Excellent time management skills and ability to complete tasks with a high degree of accuracy, while still attending the needs of individuals
- Valid Class 5 driver's license and own vehicle with valid insurance and registration
- Acceptable Driver's Abstract, Police Information Check and Child Intervention Check

February 26 to March 1, 2024

RED DEER & RED DEER COUNTY

HUMAN SERVICES

Independent Lifestyle Team Aides

Part-time in Red Deer

- 2-year Post-Secondary Diploma in Human Services
- 3+ years experience in human services or a related field
- 1+ years experience in a supervisory position
- Valid Class 5 Driver's License (valid insurance and registration)
- Acceptable Driver's Abstract and Child Intervention Check

OFFICE, MANAGEMENT & ADMINISTRATIVE RELATED

Front Receptionist and Automotive Sales Follow-up Specialist

Full-time in Red Deer

- Dynamic and customer-focussed
- Ability to complete all front desk tasks including but not limited to answering phones, directing inquiries, providing general information about automotive services and sales, etc.
- Able to coordinate multiple team members, departments and client appointments
- Ability to work Monday to Friday
- Willingness to work in a fast-paced environment and learn new skills
- Collaborating with marketing team and creating new strategies to generate sale leads
- Ability to utilize a CRM system is considered an asset

Trainer / Facilitator

Full-time in Red Deer

- Ability to conduct training software sessions in-person or virtually
- Ability to maintain relationships with clients
- Able to travel across Canada for approximately 10 days per month
- Complete technical writing tasks for documentation of manuals, newsletters and webinars as required
- Willing to train the ideal candidate in all optometry and technology elements required of the position

February 26 to March 1, 2024

RED DEER & RED DEER COUNTY

OILFIELD & GAS

Experienced Derrickhands / Floorhands, Full Crews for Slant & Straight Rigs

Full-time in Red Deer

- 1+ years oilfield and gas industry experience
- Valid Class 5 (Non-GDL) Driver's License
- Valid H2S Alive and Standard First Aid Certifications
- Strong Commitment to safety

TRADES

Experienced Automotive Technician

Full-time in Delburne

- Experience working on a team
- Ability to work on cars using specialized equipment and tools
- Experience handling technical issues and communicating with customers

ROCKY MOUNTAIN HOUSE & CLEARWATER COUNTY OILFIELD & GAS

Field Technician / Labourer

Full-time in Rocky Mountain House

- Valid driver's license with clean driver's abstract
- Valid H2S Alive, CSTS and First Aid Certifications
- Ability to complete a pre-hire drug and alcohol test
- Experience on drilling, service rigs or agricultural backgrounds is considered an asset
- Valid Fall Protection, WHMIS and Confined Space Certifications are considered an asset

February 26 to March 1, 2024

ROCKY MOUNTAIN HOUSE & CLEARWATER COUNTY

OILFIELD & GAS

Pre/Post Weld Heat Treatment Technicians

Full-time in Rocky Mountain House

- Computer literate with strong communication skills
- Experience in a similar role within the heat treatment industry
- Ability to work independently on-site

TRADES

3rd Year Apprentice or Journeyman Field Machinist

Full-time in Rocky Mountain House

- Requires High School Diploma or equivalent, technical school or college-based credits
- Ability to read blueprints, sketches, drawing, manuals, specifications to determine dimensions and tolerances of finished product
- Familiar with different types of field machining tools and equipment

STETTLER & STETTLER COUNTY

HUMAN SERVICES

Community Service Provider

Part-time and Casual in Stettler

- Genuine interest and passion for working with older adults
- 2+ years experience providing personal care with older adults
- Strong communication and interpersonal skills
- Ability to work independently and as part of a team
- Commitment to maintaining high standards of cleanliness, safety and care
- Valid driver's license and reliable transportation
- Flexibility to work various shifts
- Clean criminal record and vulnerable sector check no more than 6 months old

February 26 to March 1, 2024 TROCHU & KNEEHILL COUNTY

AGRICULTURE

Industrial Butcher

Full-time in Kneehill County

- Experience with meat processing and the meat processing industry
- Ability to communicate effectively in both verbal and written communication
- High regard to safety standards

EMERGENCY AND PROTECTIVE SERVICES

Security Guard

Full-time, Part-time and On-Call/Casual in Three Hills

- Valid Alberta Basic Security Training (ABST) License
- Acceptable criminal record and clean vulnerable sector check
- Day, night, overnight, and weekend shifts available or required for some positions
- Valid First Aid and CPR Certification

WETASKIWIN & COUNTY OF WETASKIWIN

HEALTH & WELLNESS

Health Care Aide

Casual in Wetaskiwin

- Proof of COVID Vaccination
- Enrolled in the Alberta Health Care Aide (HCA) Directory
- Current First Aid and CPR Certification

February 26 to March 1, 2024

WETASKIWIN & COUNTY OF WETASKIWIN

RETAIL, HOSPITALITY & FOOD/BEVERAGE

Dining Room Server

Casual in Wetaskiwin

- Proof of COVID Vaccination
- Current Safe Food Handler's Certification
- Ability to read and communicate effectively as well as follow written and verbal instructions
- High standard of hygiene and cleanliness

SOUTHERN ALBERTA

EMERGENCY AND PROTECTIVE SERVICES

Security Guard

Full-time, Part-time and Casual/On-Call in Medicine Hat and Lethbridge

- Valid Alberta Basic Security Training (ABST) License
- Acceptable criminal record and clean vulnerable sector check
- Day, night, overnight, and weekend shifts available or required for some positions
- Valid First Aid and CPR Certification

HEALTH & WELLNESS

Health Care Aide

Full-time, Full-time or Part-time Temporary and Part-time in High River

- Enrolled in the Alberta Health Care Aide (HCA) Directory
- Proof of Health Care Aide Certification or current enrollment in a Health Care Aide program
- Current First Aid and CPR Certification
- Proof of COVID Vaccination

February 26 to March 1, 2024

SOUTHERN ALBERTA

RETAIL, HOSPITALITY & FOOD/BEVERAGE

Cook

Casual in High River

- Proof of COVID Vaccination
- Ability to read and follow written and verbal instruction
- High standard of hygiene and cleanliness
- Valid or ability to obtain Food Safe Certification

Commercial & Residential Cleaners

Full-time and Part-time in Calgary, Airdrie, and Cochrane

- Valid Driver's License
- Reliable individual with exceptional customer service skills
- Training and work vehicle provide

NORTHERN ALBERTA

HEAVY INDUSTRY, LABOUR & RELATED

Experienced Fluid Pumping Supervisors & Operators

Full-time in Grande Prairie

- Fluid pumping or nitrogen experience
- Valid Class 1 Driver's License with Clean Driver's Abstract
- Valid H2S Alive and First Aid Certifications
- Ability to work a schedule of 15 days on and 6 days off
- 2+ years experience within supervisory roles for supervisory positions only

OILFIELD & GAS

Slickline Supervisors & Assistants

Full-time in Grande Prairie and Fox Creek

- Valid Class 4 Driver's License with Clean Driver's Abstract
- Valid H2S Alive and First Aid Certifications

February 26 to March 1, 2024

NORTHERN ALBERTA

HEAVY INDUSTRY, LABOUR & RELATED

Cementing Operators & Supervisors

Full-time in High Level

- Valid Class 1 Driver's License with Clean 5 Year Driver's Abstract
- Valid H2S Alive, First Aid, and CSO Certifications
- Physically fit with the ability to lift heavy objects and work in all weather conditions when required
- Ability to work 15/6 schedule

Experienced Derrickhands / Floorhands, Full Crews for Slant & Straight Rigs

Full-time in Lloydminster and Grande Prairie

- 1+ years oilfield and gas industry experience
- Valid Class 5 (non-GDL) Driver's License
- Valid H2S Alive and Standard First Aid Certifications
- Strong commitment to safety
- Airbrakes is considered an asset

Oilfield Labourers

Full-time in Grande Prairie

- Valid Class 5 Driver's License with Clean Driver's Abstract
- Safety tickets are an asset; however, company will help to obtain safety tickets if not completed
- Reside within Grande Prairie area