

CAN JOB LEADS

November 18 to 22, 2024



CAMROSE & CAMROSE COUNTY

HEALTH & WELLNESS

Health Care Aide

Full-time, Part-time, Full-time Temporary and Part-time Temporary in Camrose

- Enrolled in the Alberta Health Care Aide (HCA) Directory
- Proof of Health Care Aide Certification of current enrolment in a Health Care Aide program
- Current First Aid and CPR Certification
- Proof of COVID Vaccination

RETAIL, HOSPITALITY & FOOD / BEVERAGE

Dining Room Server

Part-time in Camrose

- Proof of COVID Vaccination
- Current Safe Food Handler's Certification
- Ability to read and communicate effectively as well as follow written and verbal instructions
- High standard of hygiene and cleanliness

PLEASE APPLY VIA EMAIL AT ASHTON@RDCAN.CA

CAN JOB LEADS

November 18 to 22, 2024

DRAYTON VALLEY & BRAZEAU COUNTY

HEAVY INDUSTRY, LABOUR & RELATED

Labourer

Full-time and Part-time in Drayton Valley

- Valid Standard First Aid with AED, H2S Alive from Enform, Ground Disturbance Level 2 Supervisor from Energy Safety Canada and CSO from Energy Safety Canada Certifications
- Valid Class 5 driver's license with clean driving abstract
- Fluent in English
- Ability to lift 50 lbs.
- Must be currently residing within the Red Deer and area

RETAIL, HOSPITALITY & FOOD/BEVERAGE

Dining Room Server

Part-time in Drayton Valley

- Proof of COVID Vaccination
- Current Safe Food Handler's Certification
- Ability to read and communicate effectively as well as follow written and verbal instructions
- High standard of hygiene and cleanliness

LACOMBE & LACOMBE COUNTY

EMERGENCY AND PROTECTIVE SERVICES

Security Guards

Full-time, Part-time and Temporary in Lacombe and Blackfalds

- Valid Alberta Basic Security Training (ABST) License
- Reliable Transportation

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CAN JOB LEADS

November 18 to 22, 2024

LACOMBE & LACOMBE COUNTY

OFFICE, MANAGEMENT & ADMINISTRATIVE RELATED

Marketing & Creative Services Assistant

Full-time in Blackfalds

- Valid driver's license, acceptable abstract and reliable transportation with ability to drive a pickup truck and pull a trailer as required
- Able to work Monday to Friday from 8:00am to 5:00pm and work overtime, evenings or the occasional Saturday as required
- 2+ years experience within marketing, creative services, advertising, public relations or related
- Understanding of social media platforms and current trends with Facebook, Twitter, Instagram, LinkedIn, TikTok and other emerging platforms
- Able to capture and editing photography and videography aspects as well as use cameras and lighting gear as required
- Willingness to attend public relation or promotional events on behalf of company
- Proficient with Adobe Creative Suite (Photoshop, Illustrator, Premier, InDesign, etc.), Microsoft Suite, Google Workspace and Canva
- Confidence in interpersonal skills, management skills with a willingness to continuously learn
- Excellent knowledge of marketing principles and office management
- Has attention to detail while multi-tasking and managing multiple projects in a fast-paced environment

Precast Estimator

Full-time in Blackfalds

- Valid Class 5 driver's license and reliable transportation
- Able to work Monday to Friday with the occasional Saturday or overtime as required
- Computer proficiency with Microsoft Office (Word, Excel and Outlook)
- Ability to read and interpret drawings and specifications
- Attentive to detail, organized, and able to meet deadlines under pressure
- Proficient in both verbal and written English communication
- Able to work in a team environment and independently
- Excellent problem-solving skills and ability to think outside the box

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CAN JOB LEADS

November 18 to 22, 2024

OLDS & MOUNTAIN VIEW COUNTY

EMERGENCY AND PROTECTIVE SERVICES

Security Guards

Full-time, Part-time and Temporary in Olds

- Valid Alberta Basic Security Training (ABST) License
- Reliable Transportation

HEALTH & WELLNESS

Health Care Aide

Part-time in Olds

- Enrolled in the Alberta Health Care Aide (HCA) Directory
- Proof of Health Care Aide Certification of current enrolment in a Health Care Aide program
- Current First Aid and CPR Certification
- Proof of COVID Vaccination

LPN Care Coordinator

Full-time in Olds

- Current Licensed Practical Nurse in good standing with CLPNA
- Current First Aid and CPR certification
- Strong verbal and written communication skills
- Must be prepared to respond to emergency situations
- Strong leadership and supervisory skills in relation to both residents and care staff

RETAIL, HOSPITALITY & FOOD/BEVERAGE

Housekeeper

Part-time in Olds

- Proof of COVID Vaccination
- Must be able to read and communicate effectively
- High standard of hygiene and cleanliness
- Effective interpersonal relationship and conflict resolution skills
- Ability to organize and work under strict time constraints

Dining Room Server

Part-time in Olds

- Proof of COVID Vaccination
- Current Safe Food Handler's Certification
- Ability to read and communicate effectively as well as follow written and verbal instructions
- High standard of hygiene and cleanliness

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CAN JOB LEADS

November 18 to 22, 2024

OLDS & MOUNTAIN VIEW COUNTY

REATIL, HOSPITALITY & FOOD/BEVERAGE

Commercial & Residential Cleaners

Full-time and Part-time in Olds and Area

- Valid Driver's License
- Reliable individual with exceptional customer service skills
- Training and work vehicle provided

Food Service Supervisor

Full-time in Olds, Sundre and Didsbury

- 1+ years experience within a managerial role, preferably within the food industry
- Excellent interpersonal and communication skills
- Team and client focussed
- Able to work a flexible weekly schedule

Food Counter Attendant

Full-time in Olds, Sundre and Didsbury

- Ability to stand for long periods of time and handle heavy loads as required
- Ability to work within a fast-paced, team focussed environment while completing repetitive tasks
- Able to work day, evening, night, weekend, early morning and/or morning shifts
- Customer-focused individual
- Willingness to learn kitchen tasks and make or process food as required

PONOKA & PONOKA COUNTY

EMERGENCY AND PROTECTIVE SERVICES

Security Guards

Full-time, Part-time and Temporary in Ponoka

- Valid Alberta Basic Security Training (ABST) License
- Reliable Transportation

PLEASE APPLY VIA EMAIL AT ASHTON@RDCAN.CA

CAN JOB LEADS

November 18 to 22, 2024

PONOKA & PONOKA COUNTY

HEALTH & WELLNESS

LPN Health & Wellness Manager

Full-time in Ponoka

- Proof of COVID Vaccination
- Current Practical Nurse License and current registration with the College of Licensed Practical Nurses
- Communicate effectively following written and verbal instructions
- Strong ability to organize and prioritize workload throughout scheduled shift
- Valid Class 5 driver's license with clean driver's abstract
- Valid First Aid/CPR and Safe Food Handler's Certifications
- Completed Medication Administration training
- Knowledge of medical equipment is considered an asset but training will be provided

Health Care Aide

Part-time in Ponoka

- Enrolled in the Alberta Health Care Aide (HCA) Directory
- Proof of Health Care Aide Certification of current enrolment in a Health Care Aide program
- Current First Aid and CPR Certification
- Proof of COVID Vaccination

HEAVY INDUSTRY, LABOUR & RELATED

Granite & Quartz Polisher

Full-time in Ponoka

- 1+ years previous related experience
- Physically fit with the ability to handle heavy loads and stand for extended periods of time
- Valid Class 3 Driver's License
- Valid Forklift Operator Certification

Machinist

Full-time in Ponoka

- 1+ years previous related experience
- Valid Class 3 Driver's License
- Valid Forklift Operator Certification
- Steel-toed safety boots

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PONOKA & PONOKA COUNTY

HEAVY INDUSTRY, LABOUR & RELATED

Countertop Installer

Full-time in Ponoka

- 1+ years previous related experience
- Physically fit with the ability to handle up to 100lbs
- Valid Driver's License
- Mechanically inclined with the ability to handle hand or power tools, read blueprints or drawings, and conduct measurement

HUMAN SERVICES

Community Service Provider

Part-time and Casual in Ponoka

- Some experience providing personal care with older adults
- Genuine interest and passion for working with older adults
- Strong communication and interpersonal skills
- Ability to work independently and as part of a team
- Valid driver's license and reliable transportation
- Flexibility to work various shifts between 8:30am to 5:00pm
- Available to work casual hours to start and move up to part-time hours based on service demand
- Clean criminal record and vulnerable sector check no more than 6 months old

RETAIL, HOSPITALITY & FOOD/BEVERAGE

Housekeeper

Part-time in Ponoka

- Proof of COVID Vaccination
- Must be able to read and communicate effectively
- High standard of hygiene and cleanliness
- Effective interpersonal relationship and conflict resolution skills
- Ability to organize and work under strict time constraints

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November 18 to 22, 2024

PONOKA & PONOKA COUNTY

TRADES

Journeyman Structural Welder

Full-time in Ponoka

- 3+ years experience with stairs and handrails
- CWB Certified & Journeyman Welding Ticket
- Ability to read and interpret drawings, sketches, procedures, and practices
- Knowledge of materials and strong understanding of metals
- Physically fit with ability to lift up to 50lbs
- Available to work overtime and occasional Saturday

Apprentice Shop Welders & Fabricators

Full-time in Ponoka

- 1+ years welding experience
- Ability to read and interpret drawings, sketches, procedures, and practices
- Knowledge of materials and strong understanding of metals
- Physically fit with ability to lift up to 50lbs
- Available to work away from home Monday to Friday and the occasional Saturday and overtime as needed

RED DEER & RED DEER COUNTY

EMERGENCY AND PROTECTIVE SERVICES

Security Guards

Full-time, Part-time and Temporary in Red Deer, Innisfail, and Sylvan Lake

- Valid Alberta Basic Security Training (ABST) License
- Reliable transportation

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CAN JOB LEADS

November 18 to 22, 2024

RED DEER & RED DEER COUNTY

FINANCIAL, LEGAL & INSURANCE

Senior Accountant

Full-time in Red Deer County

- Ability to work Monday to Friday from 8:00am to 5:00pm with option to work remotely
- CPA designation
- Experience working directly with clients or in a client-facing role
- Proficiency with software such as Sage, QuickBooks, Excel and CaseWare
- Experience working in a multi-faceted role with varying tasks and responsibilities
- Previous experience within public practice firms is considered an asset

Manager

Full-time in Red Deer County

- Ability to work Monday to Friday from 8:00am to 5:00pm
- 3+ years post-designation experience working in a public practice firm
- Canadian income tax knowledge
- Proficiency with software such as CaseWare, Taxprep, Excel and Outlook
- Strong organizational skills and ability to work under pressure
- Experience working in a multi-faceted role with carrying tasks and responsibilities

HEAVY INDUSTRY, LABOUR & RELATED

Labourer

Full-time and Part-time in Sylvan Lake

- Valid Standard First Aid with AED, H2S Alive from Enform, Ground Disturbance Level 2 Supervisor from Energy Safety Canada and CSO from Energy Safety Canada Certifications
- Valid Class 5 driver's license with clean driving abstract
- Fluent in English
- Ability to lift 50 lbs.
- Must be currently residing within the Red Deer and area

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November 18 to 22, 2024

RED DEER & RED DEER COUNTY

HUMAN SERVICES

Adult and Relief Proprietors

Various opportunities in Red Deer

- Be available for 5+ days a month
- Completed High School Diploma or equivalency
- Valid Class 5 Driver's License with own vehicle (valid insurance and registration required)
- Acceptable Driver's Abstract, Police Information Check, and Child Intervention Check

Adult Residential Aides

Part-time, Casual (every other weekend) and Temporary in Red Deer

- Valid and Clean Driver's License with the ability to use own vehicle depending on individual
- Ability to lift up to 45lbs
- Experience with mental and/or physical disabilities are an asset

Adult Residential Supervisors

Full-time in Red Deer

- Completed 2-year Post-Secondary Diploma in Human Services
- 3+ years of experience in a related field and 1+ year experience in a supervisory position
- Valid Class 5 Driver's License and own vehicle with valid insurance & registration
- Acceptable Driver's Abstract, Police & Child Intervention Check
- Ability & willingness to drive the agency wheelchair van when required (training provided)

Family Support Worker

Casual in Red Deer

- Completed high School Diploma or equivalent
- Acceptable Police Information Check and Child Intervention Check
- Hours may increase temporarily during school closures and summer months
- A vehicle and willingness to participate in community outings may be required

Independent Lifestyle Team Aides

Part-time in Red Deer

- 2-year Post-Secondary Diploma in Human Services
- 3+ years experience in human services or a related field
- 1+ years experience in a supervisory position
- Valid Class 5 Driver's License (valid insurance and registration)
- Acceptable Driver's Abstract and Child Intervention Check

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CAN JOB LEADS

November 18 to 22, 2024

RED DEER & RED DEER COUNTY

HUMAN SERVICES

Employment Specialist

Full-time in Red Deer

- College or equivalent experience within one of the following areas: adult and continuing education, human services and/or social work
- 2+ years related experience
- Strong computer skills working within Microsoft Office based programs including Word, Excel and Outlook
- Valid driver's license
- Attentive listening skills
- Professional verbal and written communication skills
- Tact and the ability to stay calm during busy periods and difficult situations
- Highly organized
- Well-developed knowledge of other services in Red Deer and area to assist participants and staff

Community Service Provider

Part-time and Casual in Red Deer

- Some experience providing personal care with older adults
- Strong communication and interpersonal skills
- A genuine interest and passion in working with older adults
- Ability to work independently and as part of a team
- Valid driver's license and reliable transportation
- Flexibility to work various shifts between 8:30am to 5:00pm
- Available to work casual hours to start and move up to part-time hours based on service demand
- Clean criminal record and vulnerable sector check no more than 6 months old

OILFIELD & GAS

Experienced Derrickhands / Floorhands

Full-time in Red Deer

- 1+ years oilfield and gas industry experience
- Valid Class 5 (Non-GDL) Driver's License
- Valid H2S Alive and Standard First Aid Certifications
- Strong Commitment to safety

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CAN JOB LEADS

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RED DEER & RED DEER COUNTY

RETAIL, HOSPITALITY & FOOD/BEVERAGE

Food Counter Attendant

Full-time in Innisfail and Bowden

- Ability to stand for long periods of time and handle heavy loads as required
- Ability to work within a fast-paced, team focussed environment while completing repetitive tasks
- Able to work day, evening, night, weekend, early morning and/or morning shifts
- Customer-focused individual

Food Service Supervisor

Full-time in Innisfail and Bowden

- 1+ years experience within a managerial role, preferably within the food industry
- Excellent interpersonal and communication skills
- Team and client focussed
- Able to work a flexible weekly schedule

WETASKIWIN & COUNTY OF WETASKIWIN

EDUCATION & CHILDCARE

K4/K5 Teacher

Full-time in Maskwacis

- Completed Bachelor of Education from the University of Alberta or equivalent
- Valid Alberta Training Certificate
- Clean criminal record, child welfare intervention record check and vulnerable sector check that is less than 6 months old

Humanities Teacher

Full-time in Maskwacis

- Completed Bachelor of Education from the University of Alberta or equivalent
- Valid Alberta Training Certificate
- Clean criminal record, child welfare intervention record check and vulnerable sector check that is less than 6 months old

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CAN JOB LEADS

November 18 to 22, 2024

WETASKIWIN & COUNTY OF WETASKIWIN

EDUCATION & CHILDCARE

Education Assistant with ASL (One-on-One)

Full-time in Maskwacis

- Completed High School Diploma
- Completed Early Childhood Development (ECD) training
- 1+ years of experience working with children
- Clean criminal record, child welfare intervention record check and vulnerable sector check that is less than 6 months old

Head Start Instructor

Full-time in Maskwacis

- Completed High School Diploma
- Completed Early Childhood Development (ECD), Level 3 training or equivalent
- Previous experience working with children
- Ability to complete intermittent physical activity including but not limited to walking, standing, sitting, lifting and supporting children
- Willingness to interact with various individuals including students, colleagues, supervisors, family members, visitors, government agencies and personnel under all circumstances
- Clean criminal record, child welfare intervention record check and vulnerable sector check that is less than 6 months old

HEALTH & WELLNESS

Health Care Aide

Part-time in Wetaskiwin

- Enrolled in the Alberta Health Care Aide (HCA) Directory
- Proof of Health Care Aide Certification of current enrolment in a Health Care Aide program
- Current First Aid and CPR Certification
- Proof of COVID Vaccination

LPN Care Coordinator

Full-time, Temporary in Wetaskiwin

- Current Licensed Practical Nurse in good standing with CLPNA
- Current First Aid and CPR certification
- Strong verbal and written communication skills
- Must be prepared to respond to emergency situations
- Strong leadership and supervisory skills in relation to both residents and care staff

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CAN JOB LEADS

November 18 to 22, 2024

WETASKIWIN & COUNTY OF WETASKIWIN

HEAVY INDUSTRY, LABOUR & RELATED

Security Guard

Full-time in Maskwacis

- 5+ years of related experience
- Valid Alberta Basic Security Training (ABST) License
- Completed High School Diploma or equivalent
- Completed EMR registration OR Current Standard First Aid & CPR, Level C certification
- Minimum valid Class 5 driver's license
- Able to work 10-hour shifts on a 4 on, 4 off rotation
- Clean criminal record, child welfare intervention record check and vulnerable sector check that is less than 6 months old
- Ability to speak Cree is considered an asset

Bus Drivers

Casual Contract in Maskwacis

- Strong oral and written communication skills to be able to interact with fellow drivers, operations staff, children, parents and post-trip checks
- Self-motivated, enjoys working with children plus demonstrates patience, maturity and positive attitude
- Able to model the intent of the Maskwacis Declaration on Education and the core values of Wahkohtowin, Iyinig Mamotohnechickikn, Nehiyaw Pimatisiwin and Nehiyawewin
- Valid Class 2 driver's license including MELT and/or MELTS
- 1+ years experience driving in Alberta or 5+ years experience driving in Canada or abroad

HUMAN SERVICES

Home Liaison

Full-time in Maskwacis

- Minimum valid Class 4 driver's license
- Certificate or diploma in a related field
- Previous experience working with children and families with diverse needs
- Ability to travel or work overtime as required
- Clean criminal record, child welfare intervention record check and vulnerable sector check that is less than 6 months old

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CAN JOB LEADS

November 18 to 22, 2024

WETASKIWIN & COUNTY OF WETASKIWIN

OFFICE, MANAGEMENT & ADMINISTRATIVE RELATED

Leasing Manager

Full-time in Wetaskiwin

- Proof of COVID Vaccination
- Strong oral, written and listening communication skills
- Experience in sales and/or marketing with a strong focus on customer service
- Empathetic and caring with relationship building skills
- Knowledge of the surrounding area and communities
- Valid Class 5 driver's licence with clean driver's abstract and access to a vehicle
- Current CPR & First Aid Certification
- Strong computer skills including experience with a customer management database
- Strong organizational, planning and management skills
- Self-directed and motivated management team player
- Ability to work flexible hours, evenings and weekends

SOUTHERN ALBERTA

HEALTH & WELLNESS

Health Care Aide

Part-time and Part-time Temporary in High River

- Enrolled in the Alberta Health Care Aide (HCA) Directory
- Proof of Health Care Aide Certification or current enrollment in a Health Care Aide program
- Current First Aid and CPR Certification
- Proof of COVID Vaccination

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CAN JOB LEADS

November 18 to 22, 2024

SOUTHERN ALBERTA

OFFICE, MANAGEMENT & ADMINISTRATIVE RELATED

Dining Services Manager

Full-time, Temporary in High River

- Proof of COVID Vaccination
- 2+ years of supervisory / chef experience in a volume food preparation environment in the healthcare or in the hospitality industry
- Working knowledge of special diets and dietary restrictions
- Understanding and experience in management of both the front and back of the house
- Strong communication skills
- Valid Class 5 driver's license with clean driver's abstract
- Valid Safe Food Handler, Pro Serve, First Aid and CPR and Food Safety (I and II) Certifications

Maintenance Supervisor

Full-time and Casual in High River

- Proof of COVID Vaccination
- Ability to follow written and verbal instructions as well as communicate effectively
- Demonstrated empathy and understanding of the needs of seniors
- Effective interpersonal relationship and conflict resolution skills
- Ability to organize work and work under strict time constraints
- High standard of hygiene and cleanliness
- Ability to operate related equipment

Activities Attendant

Part-time, Temporary in High River

- Proof of COVID Vaccination
- Strong ability to motivate and encourage service team members as well as design and deliver an activity program for seniors
- Knowledge or programming for seniors
- Strong oral and written communication skills
- Valid Class 5 driver's license with clean driver's abstract
- Valid First Aid and CPR and Safe Food Handler's Certification

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CAN JOB LEADS

November 18 to 22, 2024

SOUTHERN ALBERTA

RETAIL, HOSPITALITY & FOOD/BEVERAGE

Commercial & Residential Cleaners

Full-time and Part-time in Calgary, Airdrie, and Cochrane

- Valid Driver's License
- Reliable individual with exceptional customer service skills
- Training and work vehicle provided

Cook

Part-time in Lethbridge

- Proof of COVID Vaccination
- Current Safe Food Handler's Certification
- Able to read and communicate effectively, organize work and work under strict time constraints
- Must have a high standard of hygiene and cleanliness
- Must be able to operate related equipment

NORTHERN ALBERTA

HEAVY INDUSTRY, LABOUR & RELATED

Experienced Fluid Pumping Supervisors & Operators

Full-time in Grande Prairie

- Fluid pumping or nitrogen experience
- Valid Class 1 Driver's License with Clean Driver's Abstract
- Valid H2S Alive and First Aid Certifications
- Ability to work a schedule of 15 days on and 6 days off
- 2+ years experience within supervisory roles for supervisory positions only

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CAN JOB LEADS

November 18 to 22, 2024

NORTHERN ALBERTA

HUMAN SERVICES

Community Service Provider

Part-time and Casual in Edmonton

- Some experience providing personal care, including a passion in working with older adults
- Strong communication and interpersonal skills
- Valid driver's license and reliable transportation
- Flexibility to work various shifts between 8:30am to 5:00pm
- Available to work casual hours to start and move up to part-time hours based on service demand
- Clean criminal record and vulnerable sector check no more than 6 months old

OILFIELD & GAS

Cementing Operators & Supervisors

Full-time in High Level

- Valid Class 1 Driver's License with Clean 5 Year Driver's Abstract
- Valid H2S Alive, First Aid, and CSO Certifications
- Physically fit with the ability to lift heavy objects and work in all weather conditions when required
- Ability to work 15/6 schedule

Experienced Floorhands

Full-time in Lloydminster

- 1+ years oilfield/gas industry experience
- Local to Lloydminster
- Valid Class 5 (non-GDL) Driver's License
- Valid H2S Alive and Standard First Aid Certifications
- Strong commitment to safety

OILFIELD & GAS

Experienced Floorhands / Derrickhands

Full-time in Grande Prairie

- 1+ years oilfield/gas industry experience
- Valid Class 5 (non-GDL) Driver's License
- Valid H2S Alive and Standard First Aid Certifications
- Strong commitment to safety

Slickline Supervisors & Assistants

Full-time in Grande Prairie and Fox Creek

- Valid Class 4 Driver's License with Clean Driver's Abstract
- Valid H2S Alive and First Aid Certification

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